

North Cumberland Fire District

Meeting Minutes

February 17, 2010

Present:

Edward LeBlanc, Chairman

John Aharonian

Matthew Gannon

Paul Lindquist

John Patrick McCoy

Absent:

Robert Audette

Brian Campbell

Michael Spaziani

Others Present:

David DelVecchio, Chief

Fay Dakake, Clerk

Martin Klara, Tax Collector

Robert J. Murray, Treasurer

Opening:

The regular meeting of the North Cumberland Fire District (NCFD) was called to order at 7:00 p.m. on Wednesday, February 17, 2010 by Chairman LeBlanc.

A. Approval of the Minutes

Motion was made by Mr. Gannon, seconded by Mr. Lindquist, to accept the Clerk's Report for January 20, 2010. All in favor. So voted.

B. Treasurer's Report

Treasurer Murray submitted his report which included:

• January Income Statement

Revenue Side

o Revenue of \$55,000 (\$45,800 is related to taxes collected)

o 92% of 2009/2010 taxes collected thru January, 2010.

- o Sale of excess equipment \$3,350 unexpected and not budgeted.
- o National Grid refund check, \$3,242.
- o Fees collected for reimbursed costs, \$1,900. added as line item
4100 - Various Fees

Expense Side

- o 6060 Truck Repairs - \$8,100. Three invoices from Minutemen Trucks. Withholding one check (\$800.)
- o 6200 Payroll - \$75,802. Detail reimbursement of \$1,500. received during the month of January is imbedded within the expense.
- o Medical Examinations Miriam Cardiovascular for Keven Clarke \$500.

Summary

Total expenses for the month \$138,232. Total revenue \$55,225. Losing \$83,000., compared to a budget of \$79,000. for the month of January.

• January Year to Date

Compares the January actuals to the overall budget. Items marked in red if over budget, yellow if cautionary.

Income Side

- o Collected \$1,660,380. in revenue.**

Expense Side

- o Currently 47% remaining for all expenses**

A discussion transpired between Chairman LeBlanc, Chief DelVecchio, Tax Collector Klara and Treasurer Murray regarding the possible consolidation of 6460 Computerized Tax bills and 6550 Tax Collection Expenses.

• Balance Sheet

- o Cash at \$914,263. down from \$995,101.**
- o Taxes receivable \$340,645. (all taxes owed as of 1/10) \$250,000. relates to this current year, \$100,000. relates to prior years.**
- o Smoke Detector Fund reduced by \$1,000. for payment of software support and upgrading**
- o Lease Obligation – Pierce PUC, Principal reduction of \$5,510. in December**

Treasurer Murray reported from a balance sheet prospective, NCFD is in good shape.

Motion was made by Mr. McCoy, seconded by Mr. Aharonian, to accept the Treasurer's Report for January, 2010. All in favor. So

voted.

C. Tax Collector's Report

Tax Collector Klara submitted his report dated February, 2010. Mailings stamped "going to tax sale" have generated payments and phone calls to make payment arrangements. \$35,000. collected so far this month.

Report was made that a home, which went to tax sale, is not in the North Cumberland Fire District. A refund, including attorney fess from Michelle Baker, totaling \$1068.78 will be processed. Chairman LeBlanc will contact Michelle Baker, Esq. to ask her to explain how this can happen.

Motion was made by Mr. Lindquist, seconded by Mr. McCoy, to accept the Tax Collector's Report dated February, 2010. All in favor. So voted.

D. Chief's Report/Monthly Expenditures

Chief DelVecchio presented his Monthly Report for January, 2010 highlighting the following:

- Captain Delisle and Firefighter Dube attended SCBA Field Technician class.**
- Schoolhouse furnace repaired.**
- Station heat repaired. Leak found in heating pipe causing ceiling damage.**

Discussion of the following transpired:

- **Deer trapped on the ice rescued with the help of DEM.**
- **Actual number of incidents 118 vs.114**

Chief DelVecchio reported the state excise tax check was received today

Motion was made by Mr. Lindquist, seconded by Mr. Gannon, to accept the Chief's report with expenses for January 2010. All in favor. So voted.

E. Committee Reports:

Financial Management, Budget, Taxes

No comment

Apparatus/Buildings/Grounds

No Comment

Personnel/Labor Management/ Negotiations

No comment

F. Old Business

Chief's Contract

Chairman LeBlanc reported the Chief's contract effective December 15, 2009 through December 14, 2012 has been signed. Copy attached.

Fire Marshal Hours

Chairman LeBlanc announced that he and the union president had signed an amendment to the Union contract to adjust the fire marshal's hours as discussed to four (4), ten (10) hour work days.

Current Retiree's COLA

Chairman LeBlanc reported he spoke to the union president and told him that his sense was that the Union did not have standing to bring this issue forward to the Board.

G. New Business

Appreciation Dinner

Mr. Lindquist solicited suggestions from the bargaining unit, the Chief, the Deputy Chief and the Board to begin planning this year's appreciation dinner targeting an April date. Brian Bernardo suggested the new union hall on Cray Street be utilized. Mr. Lindquist will contact Wilfred's Seafood for menu selections. Chief DeVecchio will compile a list of longevity awards to be distributed.

Valley Breeze Interview

Chairman LeBlanc noted a call from the Valley Breeze and summarized his conversation to include:

- Early, exploratory stages of either the renovation of the existing**

station or construction at a new site.

- A copy of the Chief's contact was requested and submitted.**
- Assured that NCFD does not have 1 million dollars of extra cash. Technically NCFD may have 1 million dollars in cash at this moment; it is earmarked according to the budget that was approved by the taxpayers last year.**
- Timely cashing of taxpayers checks.**

Updated Phone System

A new phone system utilizing a new COX business phone package, implemented by Chief DelVecchio, realizes a \$34.00 per month decrease in monthly fees including the addition of a 5th line to improve voicemail and paging functions.

H. Public Comment

Brian Bernardo questioned the liability of individuals who perform work as SCBA Field Technicians. Chief DelVecchio stated the individuals will be certified to do the field repairs only. They receive the appropriate training and certification and they are covered.

Brian Bernardo requested a copy of the Chief's contract.

Executive Session per R.I.G.L. 42-46-5 (1), 42-46-5 (2)

Motion was made by Mr. McCoy, seconded by Mr. Lindquist and

unanimously carried to enter into Executive Session in accordance with R.I.G.L.42-46-5 (1) and 42-46-5 (2) at 7:31 p.m.

Return to Public Meeting

Motion was made by Mr. Lindquist seconded by Mr. Gannon and unanimously carried to keep the Executive Session minutes closed.

Adjournment

Motion was made by Mr. Lindquist, seconded by Mr. McCoy and unanimously carried to adjourn the public meeting at 7:44 p.m.

Minutes submitted by: Fay Dakake, Clerk

Approved by: Edward LeBlanc, Chairman
